

AMERICAN ACADEMY OF NURSE PRACTITIONERS

Incorporated 1985

Requests for Data Collection: Sampling AANP Membership and AANP Conference Attendees

An important component of the American Academy of Nurse Practitioners (AANP) mission is the promotion of excellence in research. **Although AANP is unable to provide email addresses or disseminate electronic invitations to online surveys on researchers' behalf**, AANP does provide other sampling opportunities for researchers conducting research relevant to nurse practitioners (NPs) and their patients. AANP's Research and Education Department staff will work collaboratively with researchers interested in collecting data from NPs through interviews and/or surveys. In all cases, approval is dependent on the successful review of a one or two page proposal (items 1-5 below) and supporting documents (items 6-10 below), submitted to the attention of the Research and Education Department at least one month prior to the researcher's desired project start date. The application packet/proposal must include the information listed below.

1. Purpose statement
2. Statement of significance and implications to nurse practitioners and AANP
3. Brief description of methodology
4. Data analysis plan
5. Identification of sources of support for study, if applicable
6. Copy of cover letter to participants
7. Copies of any instruments/questionnaires (research copyright is recognized for all tools and instruments)
8. Copy of consent form, if applicable
9. Copy of IRB approval, if applicable
10. Copy of researcher's biosketch (1-2 pages, only)
11. Completed copy of the appropriate Application Cover Sheet, depending on whether data collection is requested to occur during an AANP Conference or through one-time rentals of a mailed research cohort
12. Agreement to submit a hard copy summary of the completed research to the AANP Research and Education Department.

Both AANP members and non-members may apply for the one-time use rental of a specified NP sample, drawn from the AANP membership for approved research. AANP members are also eligible to apply to perform data collection during an AANP-sponsored conference or meeting. AANP does not provide support for any costs associated with the proposed research. However, the **AANP Foundation** does provide research support through its competitive grant program. The following information is provided specific to whether the research methodology involves data collection during an AANP conference or mailed survey.

One-Time Use Rental of Mailing List/Research Cohort

AANP maintains a separate database of its members, in addition to the National NP Database. Upon approval of the submitted research proposal and required supporting documents, as well as the submission of the appropriate fees (see below), a cohort of the specified number of NPs will be randomly drawn from the membership and a list of their mailing addresses will be provided. The AANP does not release individuals' phone numbers or email addresses.

Sampling can be stratified by a number of variables, including specialty and geographic location. Questions regarding possible sampling strategies should be referred to the AANP Research Coordinator, Kevin Traylor,

(512) 442-4262, ext 5223. Upon signing the required Application Cover Sheet, the researcher attests to limiting the use of the list for only the approved purpose and to protect list access from other individuals and groups.

Rental fee* for basic random cohort from the AANP database:

AANP individual member	\$.05 per name use
AANP group member	\$.15 per name use
Non-member	\$.25 per name use

*If the methodology includes repeated surveys (so that multiple mailings to the same names are required), the fee for subsequent uses (after the first) is \$.05 per name for AANP individual member, \$.15 per name for AANP group member and \$.25 per name for non-member.

If the researcher requests a complex sampling strategy, rental fee will be determined on an individual basis, according to the complexity of the requirements requested.

From time to time, researchers decide to expand their data collection beyond their original plan. Once the proposal has been approved, researchers may request additional sampling from the AANP database for a period of one year without submitting another application, providing that their research methodology has not changed, other than expanding sampling. The fee for these additional cohorts will be at the same prices listed above for the original cohort. The application cover sheet for one-time rental of AANP research cohort names is attached as page 3.

Data Collection During AANP Conference

The AANP sponsors a national conference each year, usually during late June. A benefit of AANP membership allows for individual and group members to perform data collection during this conference. Non-members may request permission to collect data during a conference. However, the number of researchers allowed to perform on-site data collection at conference may be limited and members will be given priority. If on-site data collection is approved, the researcher will be provided with a separate table, at which data collection can be performed. There is no fee for on-site data collection at an AANP conference, although the researcher must register for the conference.

The application cover sheet for data collection during an AANP Conference is attached as page 4.

Completed application packets should be submitted to:

Attn: Kevin Traylor, Research Coordinator
American Academy of Nurse Practitioners
2600 Via Fortuna Suite 100
Austin, TX 78746
512-442-4262 ext 5223
ktraylor@aanp.org

Questions?

For questions please contact Kevin Traylor, Research Coordinator, at (512) 442-4262 x5223 or ktraylor@aanp.org.

AMERICAN ACADEMY OF NURSE PRACTITIONERS

NAME _____ PHONE _____

ADDRESS _____

EMAIL _____

ORGANIZATION/SCHOOL/AGENCY _____

TITLE _____ DEGREE _____

SPECIALTY AREA _____

I hereby request a one-time use rental of _____
(Description and number of cohort)

from the American Academy of Nurse Practitioners data base of nurse practitioners for the research project entitled

It is agreed that this list will be used only for the purpose stated and will be protected from further use by me or any other group or individual.

- I _____ am an individual member of the AANP
_____ represent a group member of the AANP (Group Name: _____)
_____ am a nurse practitioner who is not an AANP Member
_____ am a non-NP registered nurse
_____ am a non-nurse researcher

I agree to pay a fee of \$ _____ for this list.

I have attached all of the material listed in items 1-10 on page 1 of the application packet.

A check or money order for \$ _____ made payable to the American Academy of Nurse Practitioners is enclosed to cover this fee.

(Applicant's Signature)

(Date)

AMERICAN ACADEMY OF NURSE PRACTITIONERS

NAME _____ PHONE _____

ADDRESS _____

EMAIL _____

ORGANIZATION/SCHOOL/AGENCY _____

TITLE _____ DEGREE _____

SPECIALTY AREA _____

I hereby request access to a convenience sample of nurse practitioners attending the following AANP Conference:

to be held on (date): _____ at (city): _____

for the project entitled: _____

It is agreed that the sampling will be performed only for the purpose stated and that all data will be protected from further use by me or any other group or individual.

- I _____ am an individual member of the AANP
_____ represent a group member of the AANP (Group name: _____)
_____ am a non-AANP member nurse practitioner
_____ am a non-NP registered nurse
_____ am a non-nurse researcher

I have attached all of the material listed in items 1-10 on page 1 of the application packet.

(Applicant's Signature)

(Date)