

# AMERICAN ACADEMY OF NURSE PRACTITIONERS

## GRANT APPLICATION COVERSHEET

Note: This form is to be used to inform AANP that a grant is being requested for the program described below. The complete application, with a completed coversheet, will be sent for review per AANP requirements. This is **NOT** considered an application for continuing education accreditation.

Please provide information for **all** shaded areas.

**A. AANP Group Name:** \_\_\_\_\_

AANP Group Member #: \_\_\_\_\_

**B. Primary Contact Person:** (monies thru AANP will be sent to this contact)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Group Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**C. Program Title:** \_\_\_\_\_

**D. Program Type:** \_\_\_\_\_ **E. Location:** \_\_\_\_\_ **F. Program Date:** \_\_\_\_\_

**G. List all Grant Requests \*:**

Supporting Company (Grantor)	Date Submitted	Amount Requested	Individual Session Title	<i>AANP Use Only** (Approved/ Denied)</i>

*\*Use separate Initial Grant CE Application Cover Sheet for additional companies (grantors)*

**\*\*Please notify Chris Garza on the status of all grant submissions (approval and denials). [cegrants@aanp.org](mailto:cegrants@aanp.org) or 512-442-4262 x5220**

**NOTE:** AANP grant login information including AANP Tax Id# will be provided for grant submissions once a completed coversheet is on file with AANP Education Department. A separate coversheet must be submitted for each program. All grants will be audited 30 days after program end dates. Grant reconciliations must be completed at this time. A letter stating that the program occurred and how approved funds were used must be submitted to AANP at the time of the audit, even if a grant reconciliation is not requested by supporter. AANP reserves the right to audit grant reconciliations for all receipts which are pertinent to individual programs. These receipts must be available for six years from the date of the program.

**Submit completed form to Chris Garza at fax# 512-442-6469 or email: [cegrants@aanp.org](mailto:cegrants@aanp.org)**